

IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA  
ORPHANS' COURT DIVISION

In re: \_\_\_\_\_ :  
: File No. **-OC-**  
An Alleged Incapacitated Person : \_\_\_\_\_

**PRELIMINARY ORDER AWARDING CITATION**

NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 2024, upon consideration of the *INSERT EXACT NAME OF PETITION HERE* filed \_\_\_\_\_ (hereafter, "*Petition*"), by \_\_\_\_\_, Esquire, (hereafter "Counsel"), on behalf of \_\_\_\_\_, (hereafter, "Petitioners");

**IT IS ORDERED**, pursuant to 20 Pa.C.S.A. §5511, that a *Citation* is awarded, directed to \_\_\_\_\_, to show cause why s/he should not be adjudicated incapacitated and \_\_\_\_\_, *INSERT PROPOSED GUARDIAN'S RELATIONSHIP TO AIP HERE*, appointed as  plenary  guardian of the person and/or  plenary  guardian the estate;

**IT IS FURTHER ORDERED** that Counsel shall: cause the *Citation*, this *Preliminary Order* and the *Petition* to be personally served upon the alleged incapacitated person, <sup>1</sup> by any competent adult who shall make the contents thereof known to him/her to the greatest extent possible in the circumstances;

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<sup>1</sup> Personal service upon the AIP is required, even though copies of the petition, preliminary order and citation will be served upon the AIP's court-appointed counsel by the Clerk of the Orphans' Court together with the separately entered appointment order.

**IT IS FURTHER ORDERED** that Counsel shall serve copies of the *Citation*, this *Preliminary Order* and the *Petition* upon *INSERT NAMES OF OTHER PERSONS ENTITLED TO NOTICE HERE*, (hereafter, “other parties in interest”) whose relationship to the AIP is set forth at ¶ of the *Petition* ;

**IT IS FURTHER ORDERED** that, **within ten (10) days of this Preliminary Order**, Counsel shall file:

- proof of personal service of this *Preliminary Order*, the *Citation*, and the §5511 *Petition* upon the AIP as directed herein;
- proof of service of any Expert Report<sup>2</sup> proposed to be offered into evidence in lieu of in-person testimony, upon counsel for the AIP as required by Pa.R.O.C.P. 14.3(b)(1);
- proof of service of this *Preliminary Order*, the *Citation*, §5511 *Petition*, and notice of Petitioner’s intent to offer an Expert Report into evidence in lieu of in-person testimony, upon all other parties in interest; and

**IT IS FURTHER ORDERED** that the date of the §5511 hearing, which will be held before the undersigned in Courtroom 1B, Historic Lehigh County Courthouse, 501 West Hamilton Street, Allentown, Pennsylvania, shall be fixed by the Clerk and appear on the *Citation*.

BY THE COURT:

\_\_\_\_\_  
Michele A. Varricchio, J.

<sup>2</sup> Pa. Supreme Court Form G-06.