

IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA
CIVIL DIVISION

_____,)
Plaintiff) Case No.
v.)
_____,)
Defendant)

Telephone Or Zoom Participation Request
Civil Case

With the approval of the Court, upon good cause shown, a party or witness may appear and/or testify at a proceeding before a Judge/Hearing Officer by telephone or Zoom. A completed version of this Telephone Or Zoom Participation Request must be submitted to the Judge/Hearing Officer by e-filing it through the Lehigh County Odyssey E-filing System at <https://pennsylvania.tylertech.cloud/ofswb>.

PART ONE: *All of Part One must be completed by the party making the request.*

Proceeding Date: _____ Time: _____ Type: _____
Judge: _____ Hearing Officer: _____
Requested by: _____ Request for: Telephone _____ Zoom _____
Reason for Request: _____

Requesting Party: Signature Requesting Party: Printed Name Date Representing
Telephone: _____ Fax No./Email: _____

PART TWO: *The party making the request must have Part Two completed by the opposing party/attorney.*

Request is _____ Unopposed _____ Opposed for the following reason(s):

Opposing Party: Signature Opposing Party: Printed Name Date Representing
Telephone: _____ Fax No./Email: _____

FOR COURT USE ONLY

PART THREE:

ORDER: AND NOW, _____, request is
 GRANTED DENIED

Comment: _____

BY THE COURT: _____
Judge

ACTION COMMUNICATED TO REQUESTOR:

Employee: _____ **Date/Time:** _____ **Method:** _____